



Chase Sailing Club

Pool Road Chasetown Walsall WS7 8QW Telephone: 01543 68639



The Chase Sailing Club Sailing

Club Sailing Emergency Procedure

October 2009

In the event of an incident the following action should be taken.

Accidents

Deal with the situation as trained, First Aid booklets are kept in First Aid Boxes

If emergency services are required:

1. The telephone is in the Clubhouse (or use a mobile phone).
2. Send a person to the phone with the bare details of the situation and instruction to report back after giving the message to the emergency service.

Full address of the club is:

The Chase Sailing Club

Pool Road

Chasetown

Staffs

WS7 8QW

- 3 Send a person, if possible; up to the access road to the new road to direct the emergency service.
- 4 Make arrangements to ensure that the gates are left open for the emergency services.
- 5 Give details and any recorded note of the changes in the condition of the casualty to the emergency service.

The Aftermath:

- 6 Complete the Accident Report Book.
- 7 Get witness (es) to describe the situation and record it in their words in the accident book with their name(s).
- 8 If a serious incident has occurred as soon as possible inform an Officer of the Club i.e. Secretary and the Principal. (See "Dealing with a Major Incident", advice to Principals of RYA Training Centers).
- 9 The Club Officer will set in motion the reporting procedure to the relevant bodies.
- 10 Replenish First Aid box, or ensure it is replenished.
- 11 Clear up any debris.