



## Chase Sailing Club

Pool Road Chasetown Walsall WS7 8QW Telephone: 01543 68639



### The Chase Sailing Club Sailing

## Club Sailing Emergency Procedure

**October 2009**

In the event of an incident the following action should be taken.

### Accidents

Deal with the situation as trained, First Aid booklets are kept in First Aid Boxes

#### If emergency services are required:

1. The telephone is in the Clubhouse (or use a mobile phone).
2. Send a person to the phone with the bare details of the situation and instruction to report back after giving the message to the emergency service.

Full address of the club is:

#### **The Chase Sailing Club**

**Pool Road**

**Chasetown**

**Staffs**

**WS7 8QW**

- 3 Send a person, if possible; up to the access road to the new road to direct the emergency service.
- 4 Make arrangements to ensure that the gates are left open for the emergency services.
- 5 Give details and any recorded note of the changes in the condition of the casualty to the emergency service.

#### **The Aftermath:**

- 6 Complete the Accident Report Book.
- 7 Get witness (es) to describe the situation and record it in their words in the accident book with their name(s).
- 8 If a serious incident has occurred as soon as possible inform an Officer of the Club i.e. Secretary and the Principal. (See "Dealing with a Major Incident", advice to Principals of RYA Training Centers).
- 9 The Club Officer will set in motion the reporting procedure to the relevant bodies.
- 10 Replenish First Aid box, or ensure it is replenished.
- 11 Clear up any debris.